



GOVERNMENT OF MAHARASHTRA

DR. HOMI BHABHA STATE UNIVERSITY MUMBAI



Dr. Homi Bhabha State University



GUIDELINES FOR VALUE ADDED COURSES

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Forward...

One of the major goals of NEP-2020 is ‘character building’ of students. The very first page of the policy document says: “Education must build character, enable learners to be ethical, rational, compassionate, and caring.” In the ‘Principles of the Policy’, it is emphasized further, “The purpose of the education system is to develop good human beings capable of rational thought and action, possessing compassion and empathy, courage and resilience, scientific temper and creative imagination, with sound ethical moorings and values.”

Character building and holistic personality development, in fact, have been important goals of **Vidya or Shiksha** in the Indian thought tradition. The need for character building and holistic personality development is an urgent requirement of the education system of the current times.

We are creating imbalanced individuals, who are proving to be unproductive, burdensome and at times even dangerous, for family, society and the country. One gets to hear abnormal and terrifying stories, almost every day about the youth from across the country.

Considering these needs of youth, **Dr. Homi Bhabha State University, Mumbai** took the initiative towards the implementation of NEP-2020, and designed ‘**Value Added Courses**’ for the undergraduate programme.

With the firm belief that education has an important role to play in dealing with the issues mentioned above, the Value-Added Courses (VAC) are a well thought out and far-reaching effort, and are being keenly watched by academics of the entire country. The main objective of these Value-Added Courses (VAC), developed with the help of experts from across the country, is holistic personality development and character building of students; “embedding ethical, cultural and constitutional values; promoting critical thinking, Indian Knowledge Systems, scientific temper, communication, presentation skills and soft skills as well as team work.”

This Course Framework will enable to provide progressive benefits to students at par with global Universities and further facilitate multiple entries and multiple exits (MEME) to Undergraduate students. They will get multidisciplinary education with a skill/experiential component every year as envisaged in NEP. Academic credit accumulation and transfer by registering with the Academic bank of Credits (ABC) will be looked into by the University. These three will be a pool of courses offered by all the Departments in groups of odd and even semesters from which students can choose



GUIDELINES FOR VALUE ADDED COURSES (2 Credits)

Offered by Dr. Homi Bhabha State University, Mumbai

Many a times, the defined skill sets that are being imparted to students today with Programme Specific Objectives in educational institutions become redundant sooner than later due to rapid technological advancements. One solution to this impartation is **Value Added Courses (VAC)**.

Value-Added Courses are additional courses that are designed to supplement the core curriculum and provide students with extra skills and knowledge that can enhance their employability and overall educational experience. These courses are often industry-oriented and focus on practical skills.

Dr. Homi Bhabha State University, Mumbai offering a wide variety of Value-Added Courses which will be conducted other than class hours. These courses will be conducted by experts and help students stand apart from the rest in the job market by adding further value to their resume. They will be mostly independent to each type of the fields.

The purpose of these courses is to impart value education and holistic development to the degree pursuing students. These courses support New Education Policy – 2020.

The main objectives of the Value-Added Course are:

- To provide students an understanding of the expectations of industry.
- To improve employability skills of students.
- To bridge the skill gaps and make students industry ready.
- To provide an opportunity to students to develop inter-disciplinary skills.
- To mould students as job providers rather than job seekers.
- To impart holistic development to the students for their future.

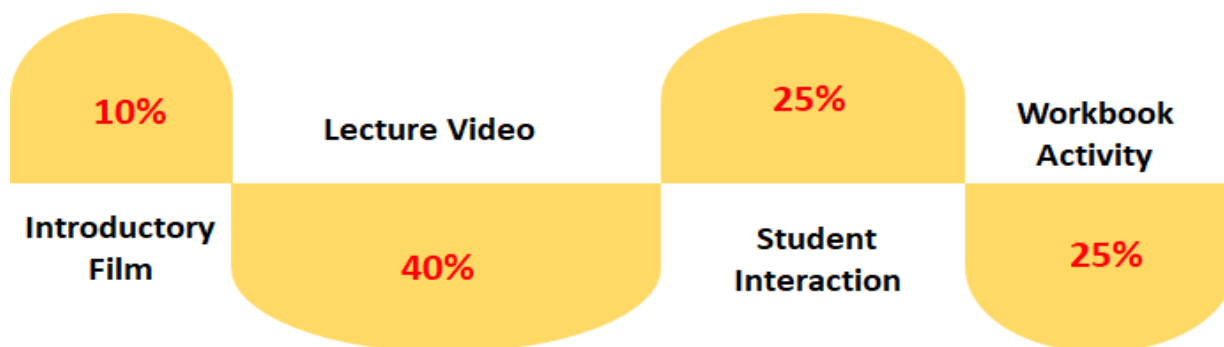
1. Course Structure

- a. The course offered should not be the same as any course listed in the curriculum of the respective programme/ or any other programme offered in University Departments.
- b. Classes for a VAC should be conducted during the RESERVED Time Slot in a week or beyond the regular class hours. **(may be in hybrid mode)**
- c. The value-added courses may be also conducted during weekends / vacation period. **(hybrid mode)**
- d. A student will be permitted to register only one Value Added Course in a Semester.
- e. The course can be offered for the students studying semester II and above of UG Programmes and any semester in the PG Programmes.
- f. Industry experts / eminent academicians from other Institutes are eligible to offer the value-added course.
- g. The course can be offered only if there are at least 5 students opting for it.
- h. A unique ten-digit course code is to be given for each course as per NEP guidelines given by HBSU.



- i. Value Added Course is not mandatory to qualify for any programme and the credits earned through the Value-Added Courses shall be over and above the total credit requirement prescribed in the curriculum for the award of the degree.
- j. It is a teacher assisted learning course open to all students without any additional fee. However, students shall pay the prescribed examination fee and register along with other courses in that particular semester.

2. Pattern of Lecture Delivery:



Introductory Film: Short Film that introduces the topic that displays relatable scenario and visual that captivate the student's attention and stimulates their curiosity to learn more.

Lecture Video: Students watch a lecture video presented by a dynamic speaker reinforces the significance and necessity of fundamental principles and skills.

Student Interaction: Promote stimulating discussion and conservation and help creat safe space for the healthy exchange of ideas.

Workbook Activity: Assist student to begin implementing the practical skills, hands-on training, soft skills taught in the lecture into their personal lives

3. Duration

The duration of value-added course is 30 hours with a combination 18 hours (60%) of theory and 12 hours (40%) of practical. However, the combination of theory and practical shall be decided by the course teacher with the approval of the **Skill Board, HBSU**. The duration of value-added courses can have a maximum of three hours per day.

For the two credit courses 30 hours of theory or a combination of theory and Laboratory may be offered. Where, 2 hours of laboratory = 1 hour of theory

4. Procedure for registration

The list of Value-Added Courses shall be displayed in the University Website along with the syllabus. A student shall register for a Value-Added Course offered during the semester by submitting the duly filled online registration form (available on the web site) and a hard copy should submit to Course Co-ordinator of the selected course and Head of the Department who offering the course. The Course Co-ordinator will segregate the registration form and send it to the Director, Skill Development Centre, Dr. Homi Bhabha State University, Mumbai.

5. Attendance

- a. Each student shall have a minimum of 75% attendance in all the courses of the particular semester failing which he or she will not be permitted to write the End-Semester Examination.
- b. Relaxation of attendance requirement up to 10% may be granted for valid reasons such as illness, representing the University in extracurricular activities and participation in NCC / NSS / YRC / RRC
- c. Each faculty handling a course (Course Co-ordinator) shall be responsible for the maintenance of Attendance and Assessment Record for candidates who have registered for the course. The Record shall contain details of the students' attendance, marks obtained in the Continuous Internal Assessment (CIA) Tests, Assignments and Seminars. In addition, the Record shall also contain the organisation of lesson plan of the Course Instructor.
- d. The record duly signed by the Course Co-ordinator, Head of the Department and Head of the institution shall be submitted to the Director, Skill Development Centre, HBSU at the end of the course.

6. Evaluation

The value-added courses shall carry **50** marks and shall be evaluated through **internal assessments only**.

- a. Two Assessments shall be conducted preferably one in the middle and the other at the end of the course by the Course Co-ordinator.
- b. The duration of assessment shall be one hour each.
- c. The total marks obtained in the tests shall be reduced to **50** marks and rounded to the nearest integer.
- d. The grades shall be assigned to the students based on their relative performance.
- e. The coordinator for the course is responsible for maintaining and processing the records with regard to assessment marks and results.

7. Passing Requirement and Grading

The passing requirement for value added courses shall be 50% of the marks prescribed for the course (Internal assessment only)

- a. The grades O, A+, A, B+, B obtained for the two credit shall figure in the Mark sheet under the title 'Value Added Courses'. The other grades RA, SA will not figure in the mark sheet.
- b. The credits earned through value added courses shall not be considered for calculating SGPA/GPA and CGPA.
- c. The credits earned through value added courses shall not be considered for classification of degree.
- d. If the course is offered during any semester, it will appear in that semester's mark sheet. However, if the course is offered in summer / winter vacations, the course will be included in the grade sheet of the subsequent semester.

8. Maximum Number of Courses

A student can earn a maximum of 4 credits during the entire programme of study by attending value added courses which would be over and above the required maximum number of credits for the award of the degrees.



Dr. Homi Bhabha State University, Mumbai

Templet for Syllabus of Value-Added Course

Nodal Department of HEI to run course					
Broad Area/Sector-					
Sub Sector-					
Nature of course - Independent / Progressive					
Name of suggestive Sector Skill Council					
Aliened NSQF level					
Number of Seats-.....					
Course Code-.....					
Max Marks: 50 Minimum Marks: 25					
Job prospects-Expected Fields of Occupation where student will be able to get job after completing this course in (Please specify name/type of industry,company etc.)					
Syllabus					
Unit	Topics	General/ Skill component	Theory/ Practical/ OJT/ Internship/ Training	No of theory hours (Total-15 Hours=1 credit)	No of skill Hours (Total-60 Hours=2 credits)
I					
II					
III					
IV					
Suggested Readings:					
Suggested Digital platforms/ web links for reading-					
Suggested Continuous Evaluation Methods:					
Course Pre-requisites:					
Notes: • Number of units in Theory/Practical may vary as per need • Total credits/semester-2					





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विश्वविद्यालयः बौद्धिकसंस्कृतेः प्रेरणास्रोतः अस्ति
अर्थात् विद्यापीठ हे बौद्धिक संस्कृतीची प्रेरणा स्रोत असते।

VISION

"To be a premier institution of higher learning, committed to academic excellence, research, innovation, and social transformation, that prepares future leaders for a sustainable and equitable world."

MISSION

- Our mission is to provide high-quality education, foster critical thinking, communication, collaboration, creativity and encourage innovative research that leads to social transformation.
- We aim to empower our students with the necessary skills, knowledge, and values to contribute to the betterment of humankind.
- We strive to create an inclusive, diverse and welcoming environment that promotes personal growth, teamwork, ethics and leadership development.

**HBSU**
Dr Homi Bhabha State University

**DR. HOMI BHABHA STATE UNIVERSITY, MUMBAI**
www.hbsu.ac.in

**महाराष्ट्र ज्ञान संस्थान**

Skill Development Centre

FUNDINGS	INDUSTRY PARTNERSHIP & CSR	TRAINING CENTRE	DESIGN	DEVELOPMENT	MARKETING	IT & SOFTWARE
						
CURRICULAM DESIGN FOR SKILL COURSES AT HBSU						
						
SKILL IMPACT BOND	STANDARDS AND QUALITY ASSURANCE	INOD-JAPAN PROGRAM	PERSONAL DEVELOPMENT	BUSINESS	PHOTOGRAPHY	MUSIC

