



Dr.Homi Bhabha State University

DR. HOMI BHABHA STATE UNIVERSITY, MUMBAI

Mahatma Gandhi Road, Fort, Mumbai – 400032

♦ Web Site : www.hbsu.ac.in ♦ E-mail : reg@hbsu.ac.in ♦ Telephone : 022-35136751

Advertisement No.: HBSU/Statutory Post/01/2024

Offline applications are invited from the eligible candidates for the following posts on the establishment of the Dr. Homi Bhabha State University, Mumbai.

Sr. No.	Name of the Post	No. of post	Category
1	Registrar	1	Open
2	Finance and Accounts Officer	1	Open
3	Director, Board of Examinations and Evaluation	1	Open
4	Director, Innovation, Incubation and Linkages	1	Open

1. **REGISTRAR:** -

A) **Pay Scale:** - Pay level (Rs.1,31,100 - 2,16,600) (Level - 29) in revised pay matrix as per seventh pay commission.

B) **Qualification and Experience:**

Possess a Master's Degree with at least 55% of the marks of any statutory University or its equivalent grade of B in the UGC 7 point scale;

- At least 15 years experience as Assistant Professor in the AGP of Rs.7000 (entry pay Rs. 25,790 as per VIIth pay) and above or with 8 years of services in the AGP of Rs.8000 (entry pay Rs.29,900 as per VIIth pay) and above including as Associate Professor along with valid experience in educational administration **or**
- Comparable experience in research establishment and/or other institutions of Higher Education **or**
- 15 years of Administrative Experience of which 8 years shall be as Deputy Registrar or an equivalent post.

C) **Relaxation in qualification:**

- The minimum requirement of 55% marks at the Master's degree level is relaxable up to 5% for existing incumbents who are already in the University system.
- A relaxation of 5% may be provided from 55% to 50% of the marks at the Master's level for the S.C./S.T. and O.B.C. category candidates.
- A relaxation of 5% may be provided from 55% to 50% of the marks to the Ph.D. degree holders who have passed their Master's degree prior to 19th September, 1991.

D) Desirable:

- i) Proven ability in Administration, preferably in a large educational or research institution.
- ii) Ph.D. Degree
- iii) Excellent proficiency in English and Communication skills

E) Nature of appointment:

Appointment of the Registrar shall be for a term of five years or till he/ she attains the age of superannuation whichever is earlier and he/ she shall be eligible for re-appointment by selection on the recommendation of a selection committee constituted for the purpose, for only one more term of five years in the university in which he/ she is serving.

F) Retirement Age: 58 years.

2. FINANCE AND ACCOUNTS OFFICER: -

A) Pay Scale: - Pay level (Rs.1,31,100 - 2,16,600) (Level - 29) in revised pay matrix as per seventh pay commission.

B) Qualification and Experience:

The person to be appointed to the post of Finance and Accounts Officer shall be a person who is a chartered accountant or a cost accountant, with professional experience of not less than five years.

C) Nature of appointment:

Appointment of the Finance and Accounts Officer shall be for a term of five years or till the age of superannuation, whichever is earlier, and he/ she shall not be eligible for re-appointment in that university.

D) Retirement Age: 58 years.

3. DIRECTOR, BOARD OF EXAMINATIONS AND EVALUATION: -

A) Pay Scale: - Pay level (Rs.1,31,100 - 2,16,600) (Level - 29) in revised pay matrix as per seventh pay commission

B) Qualification and Experience:

a. Possess a Master's Degree with at least 55% of the marks of any statutory University or its equivalent grade of B in the UGC 7 point scale;

b. Relaxation:

i) The minimum requirement of 55% marks at the Master's degree level is relaxable up to 5% for existing incumbents who are already in the University system.

ii) A relaxation of 5% may be provided from 55% to 50% of the marks at the Master's level for the S.C./S.T. and O.B.C. category candidates.

- iii) A relaxation of 5% may be provided from 55% to 50% of the marks to the Ph.D. degree holders who have passed their Master's degree prior to 19th September, 1991.

C) Experience:

- i) Atleast 15 years of experience as Lecturer (Senior Scale)/Lecturer with 8 years experience in Reader's/Associate Professor's grade along with experience in educational administration commensurate with revised pay scale and designation of the UGC

OR

Comparable experience in research establishment and/or other institutions of Higher Education

OR

15 years of administrative experience of which 8 years shall be as Deputy Registrar or an equivalent post.

- ii) Good knowledge of computer is necessary.
iii) Minimum aggregate experience of 5 years in the examination work of University.
iv) Shall have proven experience of use of technology in education and examination systems.

D) Nature of appointment:

Appointment of the Director, Board of Examinations and Evaluation shall be for a term of five years or till he/ she attains the age of superannuation, whichever is earlier and he/ she shall be eligible for re-appointment by selection on the recommendation of a selection committee constituted for the purpose, for only one more term of five years in the university in which he/ she is serving.

E) Retirement Age : 58 years

4. DIRECTOR, INNOVATION, INCUBATION AND LINKAGES: -

- A) Pay Scale:** - Pay level (Rs.1,44,200 - 2,18,200) (Academic level - 14) in revised pay matrix as per seventh pay commission

B) Qualification and Experience:

- a. Professor/Principal with minimum aggregate teaching experience of 15 years

OR

Research Scientist of Grade-F with minimum aggregate research experience of 10 years

OR

Research Scientist or Professional from the Industrial sector with a proven minimum aggregate Industrial/ Entrepreneurial experience of 15 years in the process of establishment of an Enterprise/Industry and formation and execution of collaborations/ linkages at National/ International level.

- b. Should have successfully executed two major research / consultancy / Industrial projects out of which at least one should be a collaborative/joint projects with linkage at premier National / International University or Institution or Industry.
c. Knowledge in the field of Intellectual Property Rights and aspects associated therewith desirable

C) Nature of appointment:

Appointment of the Director of Innovation, Incubation and Linkages shall be for a term of five years or the age of superannuation, whichever is earlier, and he/ she shall be eligible for re-appointment by selection on the recommendation of a selection committee constituted for the purpose, for only one more term of five years in the university in which he/ she is serving

D) Retirement Age:

58 years except in the case of person appointed as Director from teaching cadre whose age of retirement shall be 60 years.

Instructions to the Candidates

Candidates should verify their educational qualification, experience, age etc. before submitting their application. Also read the following instructions and conditions carefully.

- 1) Knowledge of Marathi is essential.
- 2) The period for submission of offline application for the above posts will be from **08/07/2024 to 29/07/2024 upto 5.00 pm.**
- 3) Offline application will be available on the University website i.e. www.hbsu.ac.in under 'Career' link. Candidates should visit the website from time to time for further details of recruitment process, notices, various schedules, date of interview, result etc. will also be published on the website of the university. No personal communication will be sent to the candidates.
- 4) Application in the prescribed form (Two copies) together with attested copies of certificate/s should be sent in an envelope superscripted "Application for the post of ".....", on the dates mentioned above to the following address

The Registrar, Dr. Homi Bhabha State University, Mumbai, Mahatma Gandhi Road, Fort, Mumbai – 400 032

so as to reach the same before 5.00 p.m. on 29/07/2024.

- 5) The prescribed application form for the above posts is attached hereto. **Annexure – 'A to D'**

The candidates are advised to fill up the details on the Google link provided below and print out of the same is to be submitted along with the application form.

Google Link : <https://forms.gle/p63yehPDQnDrgSVY9>

- 6) The application sent through by hand/by post/Courier will be considered.
- 7) Candidates from the teaching cadre are required to attach a letter of approval from the University regarding their teaching experience for appointment to their post. Otherwise they will be considered ineligible.

- 8) If application is to be submitted for more than one post then separate application and fees for each post will be required.
- 9) Applicants belonging to reserved category should submit Demand Draft of **Rs.250/-** and the applicants of open category should submit Demand Draft of **Rs.500/-** as the cost towards processing fees for the post, drawn in favour of "**Dr. Homi Bhabha State University, Mumbai**" payable at Mumbai
- 10) The fee once paid will not be refunded, in any case.
- 11) Reserved category candidates shall provide the Caste Certificate/ Caste validity certificate etc.
- 12) Offline application along with Demand Draft (DD), self-attested photocopies of educational, experience and other certificates (Two sets) should be sent to the Registrar, Dr. Homi Bhabha State University, Mumbai, Mahatma Gandhi Road, Fort, Mumbai – 400 032 in an envelope super scribed as "**Application for the post of “ _____ ”**", so as to reach on or before the last date of submission of offline application.
- 13) Based on the information provided in the application the candidate will be qualified or disqualified for the interview, if selected, the appointment will be made after the verification of the original certificates of qualification, experience etc.
- 14) Applicants who are not eligible will not be informed independently/individually. Applicants are not allowed to make enquiry in this behalf.
- 15) Candidates called for interview will have to be present themselves at their own cost.
- 16) Candidates already in service will be required to produce '**No Objection Certificate**' in the specimen **Annexure – 'E'** attached hereto with the signature and stamp of their present employer at the appropriate place.
- 17) University reserves the right to fill up or not to fill the advertised post/s OR to alter, modify, cancel the entire advertisement.
- 18) Candidates should give the information regarding Court cases pending, Criminal cases, disciplinary actions or equivalent etc. Any changes in this information as and when occurred after the submission of application form till the completion of recruitment process should be brought to the notice of the University by the candidate, failing which the University reserves the right to cancel the candidature and to debar him/her from all selections.
- 19) As per the General Administration Department, Mantralaya, Mumbai-32 Notification No.SRV.2000/CR(17/2000)/XII, dated 28th March, 2005 in respect of 'Small Family', a person who desires to apply for any post in Group A, B, C and D in any Government Service shall submit, alongwith the application form, a declaration in prescribed FORM. (**Annexure – 'F'**)
- 20) Candidates belonging to reserved categories domiciled outside the Maharashtra State will be treated as Open as per G.R.No.CBC-1084/54577(1813)BCW-5 dated 1st November, 1985 and Circular No.CBC-1688(2829) MAVAK-5 dated 29th July, 1988.
- 21) Candidate should possess a "Certificate of D.O.E.A.C. Societies "C.C.C" or "O" level or "A" level or "B" level or "C" level or MS-CIT or GECT Certificate of Maharashtra State Higher & Technical

Education Board” OR a Certificate in Computer Operation prescribed by the Govt. of Maharashtra from time to time. Those who are not possessing the said Certificate, they will have to produce the Certificate within two years from the date of their appointment. However relaxation in the computer literacy will be considered as per Govt. Resolution No. सेप्रनि-२००२/प्र.क्र.१४/०२/१२, दि. ०२/०९/२००३.

- 22) Qualifications, relevant experience and age shall be considered as on last date of receipt of application.
- 23) Incomplete applications will not be considered/entertained and is liable to be rejected.
- 24) University will not be responsible for the applications misplaced or lost or delayed by the Postal department.
- 25) In the event of any information being found false, incomplete or incorrect the candidature/ appointment is liable to be cancelled/terminated.
- 26) If the candidates try to bring any kind of direct or indirect pressure and political or social pressure on the officials and employees related to the university during the recruitment process or try to make indirect contact, such candidates will be considered ineligible.
- 27) The Government Resolutions/Circulars issued by the Government of Maharashtra from time to time will be made applicable.

Sign./-

I/c. REGISTRAR

Dr. Homi Bhabha State University, Mumbai

Place : Mumbai

Date : 08/07/2024

Annexure - 'A'



HBSU

Dr. Homi Bhabha State University

DR. HOMI BHABHA STATE UNIVERSITY, MUMBAI

Mahatma Gandhi Road, Fort, Mumbai – 400032

www.hbsu.ac.in

Dr. Homi Bhabha State University, Mumbai (for office use only)

Advertisement No.: HBSU/Statutory Post/01/2024

Office Number of Application _____

Date:

Prescribed application form

(Please read the instructions in the advertisement carefully)

Important Notice for Applicants

1. The applicant should download the prescribed form of application available from the website of the University and submit the application in the same form by handwritten, typing format. Applicants should note that no change should be made in the application form otherwise the application will be rejected.
2. If the space provided in the prescribed form is insufficient, additional information should be provided on a separate sheet of paper, and it should be referenced appropriately in the application form.
3. In non-applicable columns, write "Nil" or "-"
4. Please [✓] whenever applicable

To,
The Registrar,
Dr. Homi Bhabha State University, Mumbai-32.

Subject: - Application for the Post of Registrar

Reference: Advertisement No.: HBSU/Statutory Post/01/2024, Dated: 08/07/2024

Dear Sir,

Following the above subject, I am presenting the following information

Details of application fee (no refund amount)				
Demand Draft Details	Date	Amount	Bank Name	Branch

1.	Full name of the applicant	Last Name		First Name		Name of father / husband								
2.	Correspondence address of the applicant with pin code	:						Affix passport size photo						
3.	Permanent address of the applicant with pin code	:						Sign						
4.	E-mail	:				Contact number (mobile number)	:							
5.	Caste Category	SC	ST	DT(A)	NT			SBC	OBC	EWS	SEBC	OPEN	Caste	:
					B	C	D							
6.	Birth Place	:				Nationality	:							
7.	Date of birth	D		D		M		M		Y		Y		
	In Numbers													
	In letters													
8.	Age (as on date)			Years				Months				Days		
9.	Gender (Male/Female/Other)	:				Married/Unmarried		:						
10.	Does the applicant have disability?	Yes / No If so, what is the type of disability? Percentage:												
11. Educational Qualification														
	Examination	Institution / Board / University			Month and Year of Passing		Subject		% of Marks obtained		Class/ Division			
	S.S.C.													
	H.S.C.													
	Graduate													
	Post- Graduate													
	Doctor's Degree													
	Any other qualification													

C. 15 years of Administrative Experience of which 8 years shall be as Deputy Registrar or an equivalent post

Institution/ Organization	Position Held	Salary / pay scale	Nature of Appointment	Period of appointment with dates		Experience		
				From	To	Y	M	D

14. Other Qualifications and experience, if any

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15. Implementation of Innovative Administrative Practice (if any)

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16. Knowledge of ICT:

--

17. Patents, if any

--

**18. Give your vision note on 'University Governance in the light of NEP implementation'.
(Please give details on separate sheet)**

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19. (a) Present position :

(b) Name of Institution/ Organization where employed: _____

(c) Salary:

Pay Level: _____

D.A. Rs. _____

H.R.A. Rs. _____ C.L.A. Rs. _____

Other Rs. _____ Allowances, if any _____

Total Rs. _____

(d) Date of appointment: _____

(e) Date of next increment: _____

(f) Attach Last Pay Certificate, if any

20. Names of persons who have given testimonials

1) _____

2) _____

21. Names and addresses of not more than three persons to whom reference may be made

1) _____

2) _____

3) _____

Affidavit

I certify that the information I have provided in this application is true, and I will submit the original copy of the certificates at the time of the interview. I further certify that I will be prosecuted if any of the information is found to be false. I am also aware that any recommendation or appointment based on this information will be canceled. The decision of the appointing authority in this regard will be binding on me, and I will not have any complaints in this regard.

(For those in Government / Semi-Government service only) I certify that the written consent of my employer has been obtained for this application.

Place: -

Signature of Applicant: - _____

Date: -

Name of the Applicant: - _____

Annexure - 'B'



HBSU

Dr. Homi Bhabha State University

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2. If the space provided in the prescribed form is insufficient, additional information should be provided on a separate sheet of paper, and it should be referenced appropriately in the application form.
3. In non-applicable columns, write "Nil" or "-"
4. Please [✓] whenever applicable

To,
The Registrar,
Dr. Homi Bhabha State University, Mumbai-32.

Subject: - Application for the Post of Finance and Accounts Officer

Reference: Advertisement No.: HBSU/Statutory Post/01/2024, Dated: 08/07/2024

Dear Sir,

Following the above subject, I am presenting the following information

Details of application fee (no refund amount)				
Demand Draft Details	Date	Amount	Bank Name	Branch

1.	Full name of the applicant	Last Name			First Name			Name of father / husband						
2.	Correspondence address of the applicant with pin code	:								Affix passport size photo				
3.	Permanent address of the applicant with pin code	:								Sign				
4.	E-mail	:						Contact number (mobile number)	:					
5.	Caste Category	SC	ST	DT(A)	NT			SBC	OBC	EWS	SEBC	OPEN	Caste	:
					B	C	D							
6.	Birth Place	:					Nationality	:						
7.	Date of birth	D		D		M	M	Y	Y	Y	Y			
	In Numbers													
	In letters													
8.	Age (as on date)			Years				Months				Days		
9.	Gender (Male/Female/Other)	:					Married/Unmarried		:					
10.	Does the applicant have disability?	Yes / No If so, what is the type of disability? Percentage:												
11. Educational Qualification														
	Examination	Institution / Board / University				Month and Year of Passing		Subject	% of Marks obtained	Class/ Division				
	S.S.C.													
	H.S.C.													
	Graduate													
	Post- Graduate													
	Doctor's Degree													
	Any other qualification													
	Year of qualifying C.A./ Cost Accountant													

12. Computer Qualification			
Passed exam	Month and year of passing	Percentage of Marks	Grade
MS-CIT			
Other computer qualifications (If any)			

13. Teaching/Technical/Professional Administrative Experience								
Institution/ Organization	Position Held	Salary / pay scale	Nature of Appointment	Period of appointment with dates		Experience		
				From	To	Y	M	D

14. Other Qualifications and experience, if any

15. Implementation of Innovative Administrative Practice (if any)

16. Knowledge of ICT:

17. Patents, if any

18. Details of work experience as per Maharashtra Public University Act, 2016, Sec.18(6).

(Please give details on separate sheet)

19. Give your vision note on 'Digitisation of University Finance and Accounts as per MPU Act, 2016'.

(Please give details on separate sheet)

20. (a) Present position :

(b) Name of Institution/ Organization where employed: _____

(c) Salary:

Pay Level: _____

D.A. Rs. _____

H.R.A. Rs. _____ C.L.A. Rs. _____

Other Rs. _____ Allowances, if any _____

Total Rs. _____

(d) Date of appointment: _____

(e) Date of next increment: _____

(f) Attach Last Pay Certificate, if any

21. Names of persons who have given testimonials

1) _____

2) _____

22. Names and addresses of not more than three persons to whom reference may be made

- 1) _____

- 2) _____

- 3) _____

Affidavit

I certify that the information I have provided in this application is true, and I will submit the original copy of the certificates at the time of the interview. I further certify that I will be prosecuted if any of the information is found to be false. I am also aware that any recommendation or appointment based on this information will be canceled. The decision of the appointing authority in this regard will be binding on me, and I will not have any complaints in this regard.

(For those in Government / Semi-Government service only) I certify that the written consent of my employer has been obtained for this application.

Place: -

Signature of Applicant: - _____

Date: -

Name of the Applicant: - _____

Annexure - 'C'



HBSU

Dr. Homi Bhabha State University

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2. If the space provided in the prescribed form is insufficient, additional information should be provided on a separate sheet of paper, and it should be referenced appropriately in the application form.
3. In non-applicable columns, write "Nil" or "-"
4. Please [✓] whenever applicable

To,
The Registrar,
Dr. Homi Bhabha State University, Mumbai-32.

Subject: - Application for the Post of Director, Board of Examination and Evaluation
Reference: Advertisement No.: HBSU/Statutory Post/01/2024, Dated: 08/07/2024

Dear Sir,

Following the above subject, I am presenting the following information

Details of application fee (no refund amount)				
Demand Draft Details	Date	Amount	Bank Name	Branch

1.	Full name of the applicant	Last Name		First Name		Name of father / husband							
2.	Correspondence address of the applicant with pin code	:						Affix passport size photo					
3.	Permanent address of the applicant with pin code	:						Sign					
4.	E-mail	:				Contact number (mobile number)	:						
5.	Caste Category	SC	ST	DT(A)	NT		SBC	OBC	EWS	SEBC	OPEN	Caste	:
					B	C	D						
6.	Birth Place	:				Nationality	:						
7.	Date of birth	D		D		M		M		Y		Y	
	In Numbers												
	In letters												
8.	Age (as on date)			Years				Months				Days	
9.	Gender (Male/Female/Other)	:				Married/Unmarried		:					
10.	Does the applicant have disability?	Yes / No If so, what is the type of disability? Percentage:											
11. Educational Qualification													
	Examination	Institution / Board / University			Month and Year of Passing		Subject		% of Marks obtained		Class/ Division		
	S.S.C.												
	H.S.C.												
	Graduate												
	Post- Graduate												
	Doctor's Degree												
	Any other qualification												

12. Computer Qualification			
Passed exam	Month and year of passing	Percentage of Marks	Grade
MS-CIT			
Other computer qualifications (If any)			

13. Teaching/Technical/Professional Administrative Experience								
Institution/ Organization	Position Held	Salary / pay scale	Nature of Appointment	Period of appointment with dates		Experience		
				From	To	Y	M	D

13. Minimum Aggregate experience of 5 years in the examination work of University

14. Other Qualifications and experience, if any

15. Implementation of Innovative Administrative Practice (if any)

16. Knowledge of ICT:

17. Patents, if any

**18. Give your vision note on 'University Governance in the light of NEP implementation'.
(Please give details on separate sheet)**

19. (a) Present position :

(g) Name of Institution/ Organization where employed: _____

(h) Salary:

Pay Level: _____

D.A. Rs. _____

H.R.A. Rs. _____ C.L.A. Rs. _____

Other Rs. _____ Allowances, if any _____

Total Rs. _____

(i) Date of appointment: _____

(j) Date of next increment: _____

(k) Attach Last Pay Certificate, if any

20. Names of persons who have given testimonials

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21. Names and addresses of not more than three persons to whom reference may be made

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Place: -

Signature of Applicant: - _____

Date: -

Name of the Applicant: - _____

Annexure - 'D'



HBSU

Dr. Homi Bhabha State University

DR. HOMI BHABHA STATE UNIVERSITY, MUMBAI

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4. Please [✓] whenever applicable

To,
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Dr. Homi Bhabha State University, Mumbai-32.

Subject: - Application for the Post of Director, Innovation, Incubation and Linkages

Reference: Advertisement No.: HBSU/Statutory Post/01/2024, Dated: 08/07/2024

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1.	Full name of the applicant	Last Name		First Name		Name of father / husband							
2.	Correspondence address of the applicant with pin code	:						Affix passport size photo					
3.	Permanent address of the applicant with pin code	:						Sign					
4.	E-mail	:				Contact number (mobile number)	:						
5.	Caste Category	SC	ST	DT(A)	NT		SBC	OBC	EWS	SEBC	OPEN	Caste	:
					B	C	D						
6.	Birth Place	:				Nationality	:						
7.	Date of birth	D		D		M		M		Y		Y	
	In Numbers												
	In letters												
8.	Age (as on date)			Years				Months				Days	
9.	Gender (Male/Female/Other)	:				Married/Unmarried		:					
10.	Does the applicant have disability?	Yes / No If so, what is the type of disability? Percentage:											
11. Educational Qualification													
	Examination	Institution / Board / University			Month and Year of Passing		Subject		% of Marks obtained		Class/ Division		
	S.S.C.												
	H.S.C.												
	Graduate												
	Post- Graduate												
	Doctor's Degree												
	Any other qualification												

12. Computer Qualification			
Passed exam	Month and year of passing	Percentage of Marks	Grade
MS-CIT			
Other computer qualifications (If any)			

13. Teaching/Technical/Professional Administrative Experience								
Institution/ Organization	Position Held	Salary / pay scale	Nature of Appointment	Period of appointment with dates		Experience		
				From	To	Y	M	D

14. Other Qualifications and experience, if any

15. Implementation of Innovative Administrative Practice (if any)

16. Knowledge of ICT:

17. Patents, if any

18. Give your vision note on 'University Governance in the light of NEP implementation'.

(Please give details on separate sheet)

19. (a) Present position :

(l) Name of Institution/ Organization where employed: _____

(m) Salary:

Pay Level: _____

D.A. Rs. _____

H.R.A. Rs. _____ C.L.A. Rs. _____

Other Rs. _____ Allowances, if any _____

Total Rs. _____

(n) Date of appointment: _____

(o) Date of next increment: _____

(p) Attach Last Pay Certificate, if any

20. Names of persons who have given testimonials

1) _____

2) _____

21. Details of successfully executed two major research / consultancy / Industrial projects out of which at least one should be a collaborative/joint projects with linkage at premier National / International University or Institution or Industry

22. Knowledge in the field of Intellectual Property Rights

22. Names and addresses of not more than three persons to whom reference may be made

1) _____

2) _____

3) _____

Affidavit

I certify that the information I have provided in this application is true, and I will submit the original copy of the certificates at the time of the interview. I further certify that I will be prosecuted if any of the information is found to be false. I am also aware that any recommendation or appointment based on this information will be canceled. The decision of the appointing authority in this regard will be binding on me, and I will not have any complaints in this regard.

(For those in Government / Semi-Government service only) I certify that the written consent of my employer has been obtained for this application.

Place: -

Signature of Applicant: - _____

Date: -

Name of the Applicant: - _____

Annexure - 'E'

NO OBJECTION CERTIFICATE

Certified that Shri/Smt./Kum. _____
is working as _____
w.e.f. _____ in the pay matrix (Level) _____. This office has no
objection if he/she is selected for the post of _____
in the Dr. Homi Bhabha State University, Mumbai and will be relieved within the stipulated
period. It is further certified that the candidate has no pending Inquiries/ Disciplinary action.

Place:

Date:

Seal

Designation &
Signature of employer

Annexure - 'F'

Maharashtra Civil Services (Declaration of Small Family) Rules, 2005

Sample of small family affidavit to be attached with the application

DECLARATION

FORM-A (See Rule 4)

I, Shri. /Smt. / Kum. _____ son/
daughter/ wife of Shri _____, aged
_____ years, resident of _____

_____do hereby declare as follows: -

1. That I have filled my application for the post of _____
2. I have _____ (Number) living children as on today. Out of which No. of children born after 28th March, 2005 is _____
3. I am aware that, if any number of living children are more than two due to the children born after 28th March, 2006, I am liable to be disqualified for the same post.

Place: -

Signature of Applicant: - _____

Date: -

Name of the Applicant: - _____