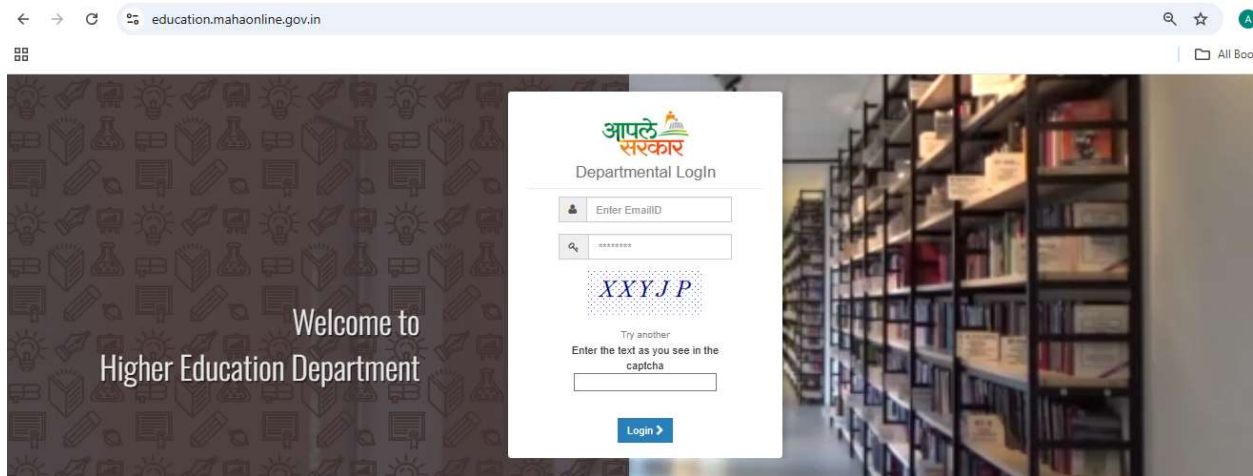
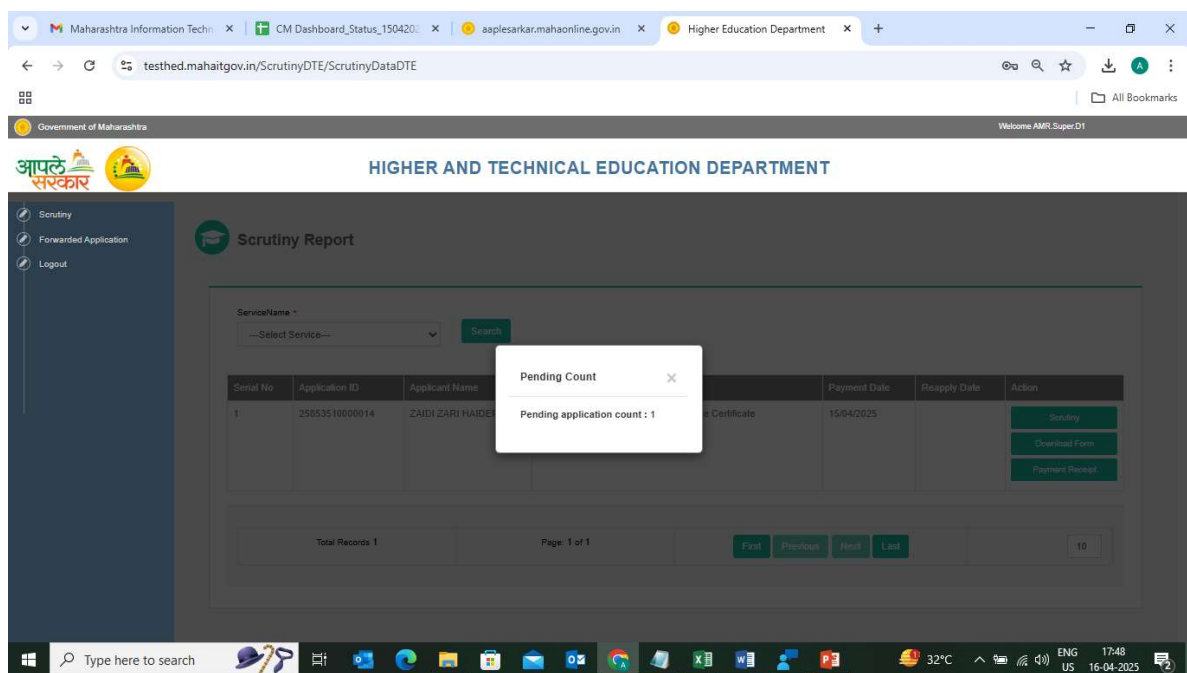


Procedure for Institute/College/Department Login (Desk Logins):

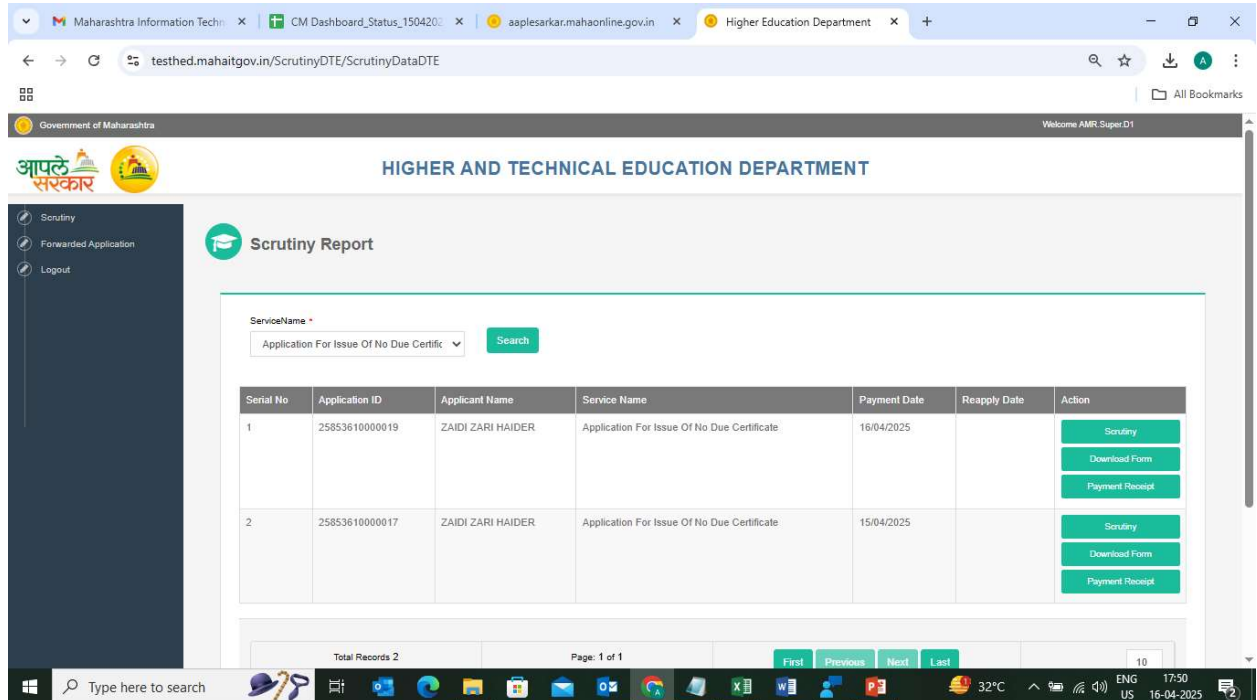
- **Step 1:** Navigate to the <https://education.mahaonline.gov.in/>



- **Step 2:** Enter the department credentials (username, password).



- **Step 3:** Search the Service Name, Check Pending Applications & click on scrutiny.



Government of Maharashtra

WELCOME AMR Super D1

आपले सरकार

HIGHER AND TECHNICAL EDUCATION DEPARTMENT

Scrutiny Report

ServiceName *

Application For Issue Of No Due Certificate

Search

Serial No	Application ID	Applicant Name	Service Name	Payment Date	Reapply Date	Action
1	25853610000019	ZAIDI ZARI HAIDER	Application For Issue Of No Due Certificate	16/04/2025		Scrutiny Download Form Payment Receipt
2	25853610000017	ZAIDI ZARI HAIDER	Application For Issue Of No Due Certificate	15/04/2025		Scrutiny Download Form Payment Receipt

Total Records 2

Page: 1 of 1

First Previous Next Last

10

- **Step 4:** Start Application scrutiny (e.g. Application form, Documents, receipt etc.)



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आपले सरकार

HIGHER AND TECHNICAL EDUCATION DEPARTMENT

APPLICATION FOR ISSUE OF DEPARTMENT NO DUES CERTIFICATE

To,

Principal

Sub : To Issue the Department no dues certificate

Respected Sir / Madam,

I undersigned kindly request you to Issue me the Department no dues certificate.

ApplicationID : 25853610000019

Name of the Student: ZAIDI ZARI HAIDER

Address of Student: test, test, test, MUMBAI CITY, MUMBAI CITY, MUMBAI CITY, 400020

MobileNo: 9579848800

Email ID:

Enrolment Number: 312312

Year Of Passing: 2025

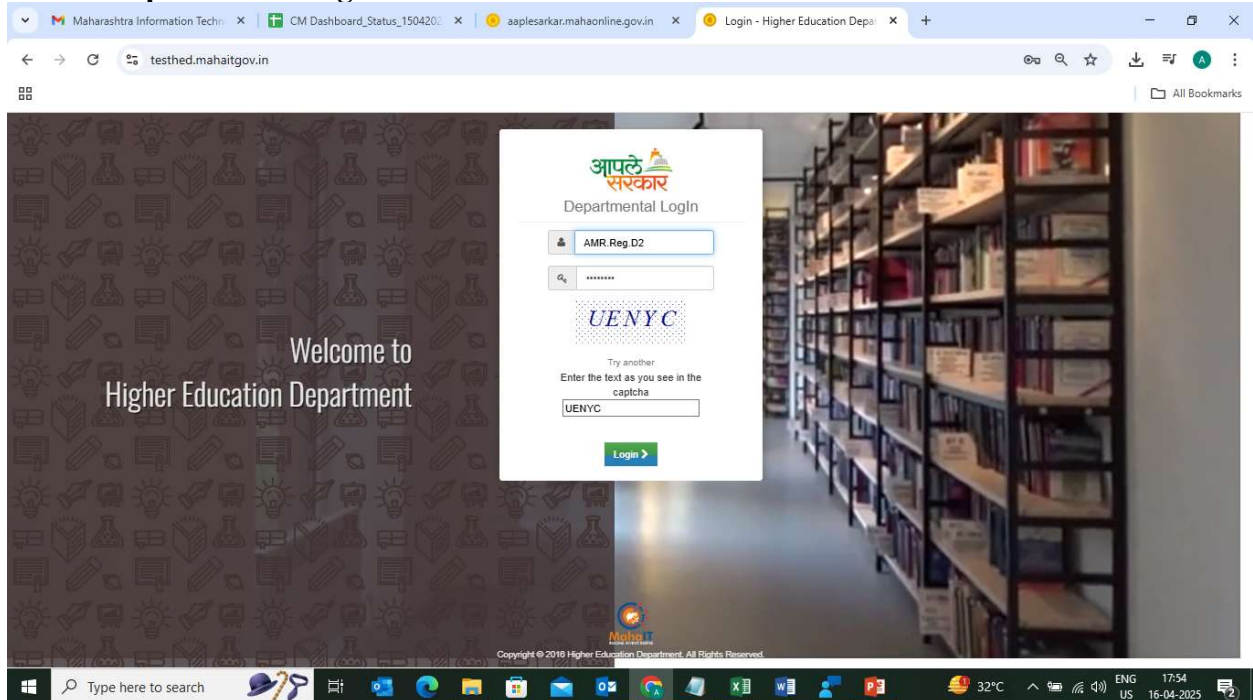
- **Step 5:** Verify applicant/citizen/student-submitted documents and approve/reject the request as per the procedure. Enter detail Remarks for rejection & approval activity.
- **Forward to Desk-2 OR** Sent to Applicant/citizen with remarks in case reject.

The screenshot shows the 'Scrutiny' page of the Higher and Technical Education Department. The page has a dark blue sidebar with links for 'Scrutiny', 'Forwarded Application', and 'Logout'. The main content area is white and contains a 'Download Form' button at the top. Below it, the 'SCRUTINY' section includes a 'Select All' checkbox, an 'Application' dropdown menu, and a 'Remark' text area. The 'Remark' field contains the text 'Accepted and forwarded to Desk2'. To the right of the 'Remark' field is a 'Select file to upload' section with a 'Choose Files' button and the text 'No file chosen'. At the bottom of the 'SCRUTINY' section are two buttons: 'Forward' and 'Send To Citizen'. The footer of the page contains links for 'Disclaimer and Policies', 'Citizen Charter', 'Accessibility Statement', 'Terms and Conditions', 'Sitemap', and 'Help'. The copyright notice reads 'Copyright © 2015 Higher Education Department. All Rights Reserved.'.

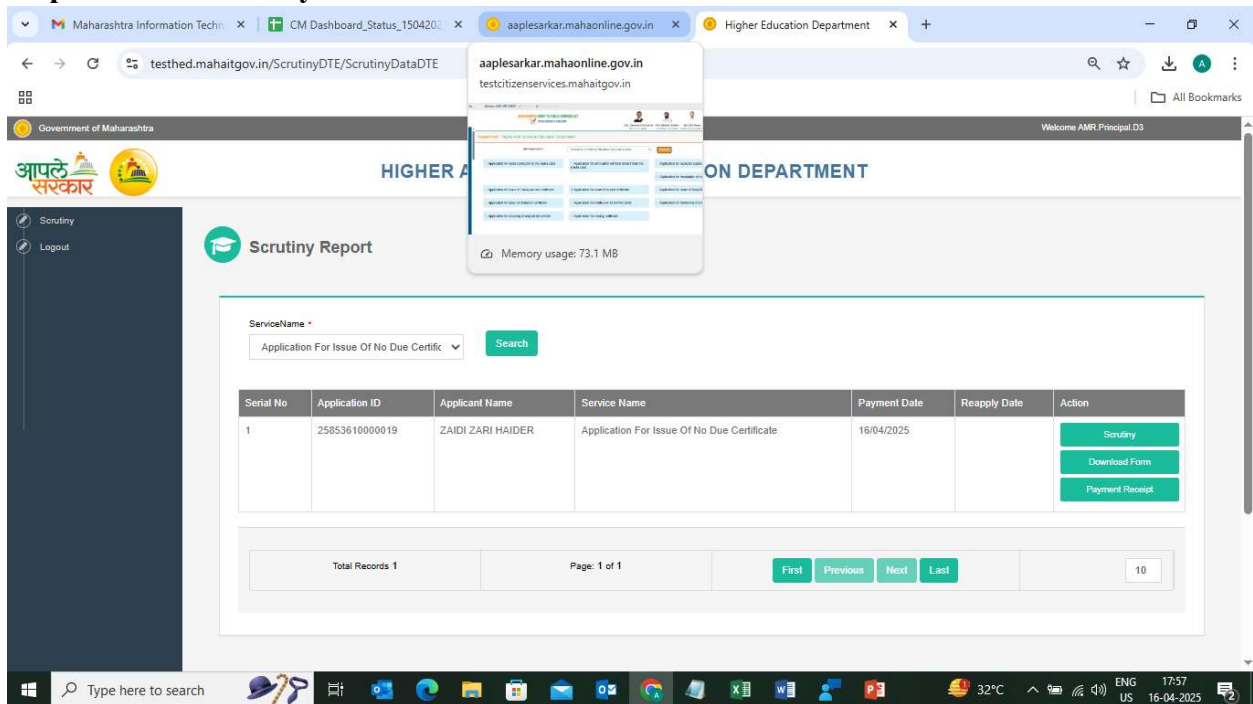
- **Step 6:** Application forwarded to Desk-2

The screenshot shows the 'Scrutiny' page of the Higher and Technical Education Department. A modal dialog box is displayed in the center of the screen with the title 'Information'. The dialog contains the text 'Application forwarded to desk2 successfully.' and an 'OK' button. The background of the page is dimmed, showing the same 'Scrutiny' section as in the previous screenshot, but the 'Forward' button is now disabled. The footer of the page is the same as in the previous screenshot.

- **Step 7:** Follow same process for Desk-2
- **Step 8:Desk-3 Login**



Step 9:Desk-3 scrutiny



Step 10: Desk-3 Approve/Reject with remarks.

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WELCOME AMR.Principal.D3

आपले सरकार

Scrutiny

Logout

Download Form

SCRUTINY

☒ Select All *

☒ Application *

Remark *

Select file to upload

Choose Files | No file chosen

Sr.No.	User Name	Action Date	Remark
1	AMR.Reg.D2	16/04/2025	Accepted
2	AMR.Super.D1	16/04/2025	Forwarded to Desk 2

Approve Application | Reject Application

DSC (Digital Signature Certificate) Signing Process:

- **Step 1:** Ensure the DSC token is properly installed on the system.
- **Step 2:** For services requiring DSC, you will be prompted to sign the document.
- **Step 3:** Insert the DSC token and enter the PIN associated with the certificate.
- **Step 4:** Verify the signature and confirm that all details are correct.
- **Step 5:** Submit the signed document electronically.